

SCHEME OF SERVICE

Organisation:	Gambling Regulatory Authority
Post:	Anti-Money Laundering Officer
Salary Scale:	Rs 37290 x 925 - 39140 x 970 - 46900 x 1050 - 49000 x 1100 - 54500 x 1450 - 58850 x 1750 - 62350 x 1850 - 67900 x 1900 - 75500 x 2250 - 77750
Qualifications:	<p>(A) A degree in Law or Finance or Accounting or Banking or Mathematics or Statistics or Financial Services or an equivalent qualification acceptable to the Gambling Regulatory Authority (GRA).</p> <p>(B) Candidates should –</p> <ul style="list-style-type: none">(i) reckon at least one year's post qualification experience in the gambling regulatory sector, financial services or legal sector;(ii) have a good understanding of the –<ul style="list-style-type: none">(a) work of the Eastern and Southern Africa Anti-Money Laundering Group, the Financial Action Task Force (FAFT) including the FAFT standards; and(b) financial sector, including compliance with Anti-Money Laundering and Countering the Financing of Terrorism (AML/CFT) measures pertaining to the GRA.(iii) have good interpersonal, communication and analytical skills;(iv) be proactive and have the ability to work tight deadline;(v) have a high sense of responsibility and integrity; and(vi) be computer literate.
Roles and Responsibilities:	Candidates should produce written evidence of experience/knowledge claimed.
Duties:	<p>To examine policy issues and make recommendations with a view to achieving the goals and objectives of the Anti-Money Laundering and Countering the Financing of Terrorism (AML/CFT) Unit.</p> <ol style="list-style-type: none">1. To be responsible to the Chief Executive through the Lead Anti-Money Laundering Officer for the performance of the following duties:<ol style="list-style-type: none">(i) the implementation of an effective AML/CFT supervisory framework for the Gambling Sector;

- (ii) the development of training programmes for all stakeholders in the Gambling Sector;
- (iii) the development of policies, action plans and guidelines to ensure compliance with International AML/CFT standards for the Gambling Industry; and
- (iv) implementation of a National Risk Assessment in Money Laundering and Terrorist Financing for the Gambling Sector.

2. To carry out risk-based AML/CFT on-site inspections, follow-up on AML/CFT risk assessments and ensure enforcement of actions on compliance failures.
3. To liaise with AML/CFT partners and participate actively in any third-party enquiries relating to AML/CFT prevention, detection, investigation or compliance.
4. To collect, analyse and maintain facts and records on issues pertaining to AML/CFT in the gambling sector.
5. To carry out research in relation to AML/CFT in the gambling sector.
6. To attend meetings and ensure follow up actions on all matters relating to AML/CFT.
7. To prepare reports, inspection reports and provide accurate and updated information relating to AML/CFT as may be required.
8. To assist the Lead Anti-Money Laundering Officer in the performance of his duties.
9. To use ICT in the performance of his duties.
10. To perform such other duties directly related to the main duties listed above or related to the delivery of the output and results expected from the Anti-Money Laundering Officer in the roles ascribed to him.

29 January 2026